



BELKNAP COUNTY COMMISSIONERS  
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**David DeVoy**  
Chairman  
Sanbornton

**Hunter Taylor**  
Vice-Chairman  
Alton

**Richard Burchell**  
Clerk  
Gilmanton

## Commission Meeting Minutes March 19, 2015

Commissioner DeVoy called the Belknap County Commission meeting to order at 3:00 pm on the above date at 34 County Drive, Laconia, NH and the pledge of allegiance was recited.

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

**Minutes:** M/Taylor, S/DeVoy to approve the 02/10/15 minutes. Unanimous. **Motion passes.** M/Taylor, S/DeVoy to approve the 02/13/15 minutes. Unanimous. **Motion passes.** M/Taylor, S/DeVoy to approve the 02/20/15 minutes. Unanimous. **Motion passes.** M/Taylor, S/DeVoy to approve the 02/20/15 nonpublic minutes and note that Commissioner Burchell was only present for ten minutes for the record. Commissioner Burchell said he was there for 18 minutes. 2 – Y, 1 – opposed (Burchell). **Motion passes.** M/Taylor, S/DeVoy to approve the 03/02/15 minutes. Unanimous. **Motion passes.**

**Conservation District and Cooperative Extension:** Lisa Morin from BCCD and Sue Cagle from the Cooperative Ext were present to discuss the potential for moving into the courthouse space. Both Directors have spoken with the Commission and due to budget cuts, etc. they feel that they could share available space at the courthouse. They have been over to look at the space and feel it is a good match and a great way to address the concerns of their respective agencies. It is a solution that they are all comfortable with. M/DeVoy, S/Taylor to move BCCD and the Cooperative Ext into the courthouse. Unanimous. **Motion passes.**

**Commission meeting times:** Commissioner DeVoy asked his fellow Commissioners for input on meeting times. Commissioner Taylor suggested every other week and as needed. Commissioner Burchell suggested every week, early in the day (meetings could be canceled if not needed). Commissioner DeVoy suggested the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of every month at 9:00 am for consistency. M/DeVoy, S/Taylor to approve. 2 – Y, 1 – opposed (Burchell). **Motion passes.**

**Jail:** Commissioner Burchell asked Superintendent Ward to be present and asked for this addition to the agenda. Commission agreed. Superintendent Ward reported that Mr. Kevin Warwick will be here on 03/24/15 at 5:00 pm to give a power point presentation. Also that the

numbers in the jail have been going down along with moving a few pregnant inmates out of the jail for more appropriate prenatal care. Today's head count was 81.

He also brought up updates he has made to current policies. Some examples were vehicle use, PREA and various other policies affecting the jail. There are 7 categories where the Jail needs to comply. Commissioner Taylor asked if these updated policies conflict in any way with the current county policy manual. Answer: No, these are separate and need to be changed/updated. (The exception would be personnel related policies, etc.) Administrator Shackett informed the Board of the existing policy for departmental policy issuance. Superintendent Ward said that per RSA 30-B4, I-c he is required by law and said that clearly states it is his responsibility. The Commissioners asked the Supt. to send any new policies to them and the County Administrator by email, at least a week prior to their effective date. This way there would be a brief opportunity for an informational review. The Supt. noted that he has been placing them on the Intranet for review.

**Nursing Home:** Commissioner Burchell asked Matt Logue about the DHHS State budget being cut \$20 million and that the county's share of that cut would be around \$1.7 million. Mr. Logue said he saw that article and some of the effect depends on the percentage of Medicaid patients in the home. That controls how much of the \$1.7 million we would need. Mr. Logue said that he could get more information to the Commission in the next 10 days.

**Nonpublic session:** M/DeVoy, S/Burchell to go into nonpublic session per RSA 91-A, II, (a). Commissioner DeVoy called the roll. Taylor – Y, Burchell – Y and DeVoy – Y. Unanimous. **Motion passes.** The board entered into nonpublic session at 3:20 pm.

M/DeVoy, S/Taylor to come out of nonpublic session and return to public session at 5:00 pm. Commissioner DeVoy called the roll. Taylor – Y, Burchell – Y and DeVoy – Y. Unanimous. **Motion passes.**

**Adjourn:** Unanimous motion to adjourn at 5:00 pm.

Respectfully Submitted,

Angela A. Bovill, Administrative Assistant